

SMGmanagement of Atlanta, LLC
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Architecture/Landscape Project Application

Any structural changes to your home or landscaping require the approval of the HOA committee. Applications must be submitted in writing with drawings before work is begun. A decision by the ACC/HOA Board will be received within 30 days or less. If work is begun prior to final approval, fines may be imposed or removal of the changes at the owner's expense may be required. Approved fence design is 6' wood dog-ear style that begins at the rear edge of house and extends to rear of property.

Name: _____ Email: _____

Property Address: _____ Phone: _____

Type of Improvement (use second sheet if additional space is needed):

Specifications (attach as separate sheet)

____ Specify materials, color scheme, and other details affecting the exterior appearance of all proposed structures and alterations to existing structures. Samples of materials and/or color chips should be submitted for clarity.

Attach the following information as it pertains to your project:

- ____ Drawings of improvement showing: Plan (top) view of improvement (showing size and relation to the existing house)
- ____ Existing improvements (including driveways, walks, decks, trees, bushes, etc.)
- ____ Property lines
- ____ Outside boundary lines of the house on the lot
- ____ Easement boundary lines
- ____ Privacy fences
- ____ Landscaping changes (if applicable)
- ____ Drainage plan changes (e.g. downspouts, contours, etc.)

SUBMIT THE APPLICATION:

Send a copy of your Application with plans to SMGmanagement of Atlanta LLC
P. O. Box 76697
Atlanta, GA 30358
Or via email to helen@smgmgmt.com or by fax to 404.705.9359

COUNTY APPROVAL:

If a building permit (or any other approvals) is required, it is the HOMEOWNER'S responsibility to complete all necessary forms and apply for the permit and approvals.

INSPECTION:

We recognize that the Association has the right to inspect the project at any time, and we agree to take such action as may be necessary to remedy any noncompliance with the approval previously given by the Architectural Review Committee.

SIGNATURE:

_____ DATED _____
Owner

===== Internal Use Only =====

_____ Approved Denied DATE _____
HOA Representative